



July 26, 2024

## **Request for Proposal (RFP): Amusement Rentals**

### **I. Introduction**

The Town of Tyrone is seeking proposals from qualified and experienced amusement rental companies for amusement rentals for its annual Tyrone Founders Day Festival event. This event is a cornerstone of all our Town events and attracts a large number of residents and visitors. We are seeking bids for all of the following:

- 90' Super Slide (Hard Slide) with staff
- Event Manager
- LED Ice Skeeball (2 lanes)
- Water Gun Fun Deluxe Trailer with staff and prizes
- Dual Zip Line with staff
- 3 generators
- Giant Human Claw with staff

### **II. Event Details**

- **Event Date:** October 5, 2024
- **Event Time:** Noon – 8:00 pm
- **Location:** Shamrock Park – 960 Senoia Road, Tyrone, GA 30290

### **III. Scope of Work**

The selected vendor will be responsible for the following:

#### **1. Permitting and Compliance:**

- Secure all necessary permits and approvals from relevant authorities.

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950 Senoia Road, Ste. A | Tyrone, Georgia 30290

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## **2. Safety and Compliance:**

- Adhere to all safety regulations and best practices for fireworks displays.
- Provide a safety plan outlining procedures for setup, execution, and post-show cleanup.

## **3. Setup and Teardown:**

- Install all necessary equipment and ensure the safety of the amusement rentals.
- Conduct a thorough cleanup of the site after the event.

## **IV. Proposal Submission Requirements**

Proposals must include the following:

### **1. Company Background:**

- Company name, address, contact information, and brief history.

### **2. Experience and Qualifications:**

- Details of past experience with similar events.
- Resumes of key personnel involved in the project.

### **3. Technical Proposal:**

- Description of the amount of space for each rental.

### **4. Cost Proposal:**

- Itemized budget including all costs (e.g., materials, labor, permits, insurance).

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## 5. Safety Plan:

- Detailed safety plan including risk assessment and mitigation strategies.

## 6. Insurance:

The Firm's Comprehensive General and Automobile Liability Insurance shall be written for not less than limits of liability as follows:

### A. Comprehensive General Liability

1. Bodily and Personal Injury, Property Damage and Contractual: \$1,000,000 Combined Single Limit Each Occurrence/\$2,000,000 General Aggregate
2. General Aggregate Limits shall apply per Project

### B. Comprehensive Automobile Liability

1. Bodily Injury and Property Damage: \$1,000,000 Combined Single Limit Each Occurrence
2. Any Auto including Hired and Non-Owned liability coverage is required.

### C. Workers' Compensation

1. Workers' Compensation insurance covering all employees of Contractor or any subcontractor engaged in performing the services required by this proposal of not less than the minimum requirement of \$100,000 per accident/\$100,000 Disease each employee/\$500,000 Disease policy limit. At a minimum, the policy must also meet Georgia required coverage.

D. The Town must be listed as "additional insured" on the policy of insurance as follows: Town of Tyrone; 950 Senoia Road; Tyrone, GA 30290.

## 7. Contract

A copy of the vendor's standard contract or service agreement.

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## 8. References:

- Contact information for three references from similar events.

## V. Evaluation Criteria

Proposals will be evaluated based on:

### 1. Cost:

- Reasonableness and transparency of the budget.

### 2. Safety Plan:

- Thoroughness and adequacy of the safety measures.

### 3. References:

- Feedback from previous clients.

## VI. Submission Details

Please submit your proposal by 10:30 a.m. on August 9, 2024 to:

Lynda Owens  
Recreation Manager  
Town of Tyrone  
145 Commerce Drive  
Tyrone, Georgia 30290  
[lowens@tyrone.org](mailto:lowens@tyrone.org)  
770-487-4694

For any inquiries, please contact Lynda Owens using the above listed information.

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